***Apprenticeships / Traineeships***

**Apprenticeship Support Australia**School Based Game Design Traineeship – Traralgon – Semester 1 2020

Do you have a passion for gaming? Are you looking for the opportunity to work for one of Australia’s leading games development company’s? Our client is looking for enthusiastic students to undertake a school-based traineeship in Information, Digital Media and Technology.

The programme runs over a semester incorporating 1 weekly online class (facilitated by Holmesglen Tafe) as well as 2 online shifts working from home.

To Apply for the role, you will need to meet the below requirements:

* Must have access to your own computer and access to reliable internet source
* Must be passionate about IT, and the digital media/gaming space
* Currently completing VCE or VCAL
* Your school must be supportive of the program and employment opportunity to be signed into a school-based traineeship.

If you are looking for a career in game design or digital media, then we strongly advised you to APPLY NOW as this is a great opportunity to build your skill set and spaces are limited.

For further information and to apply please refer to link:   
<https://www.skillsroad.com.au/apply-for-jobs/jobs-board/school-based-game-design-traineeship-traralgon-semester-1-2020-13750?utm_source=joraau&utm_campaign=joraau&utm_medium=organic#.Xa0wZdJ-OUk>

**Applications close Thursday 14th November 2019**

**AGA Apprenticeships Plus**3rd or 4th Yr Plumbing Apprenticeship – Bairnsdale

AGA is seeking a 3rd or 4th Year Plumbing Apprentice to work with an organisation based in Bairnsdale. The successful candidate will work full time whilst completing a ‘Certificate III in Plumbing’.    
   
**Responsibilities:**

* Maintain and repair plumbing systems
* Install hot water systems
* Domestic plumbing duties

**Role Selection Criteria:**

* Good hand-eye coordination
* Able to work independently
* Able to work at heights and in various weather conditions

**Requirements:**

* Drivers licence (preferred)
* Pre App and/or relevant work experience (preferred)
* Willing to travel between Orbost and Traralgon
* Willing to undertake a Police Check and/or Medical
* Genuine interest in plumbing

For further information and to apply please refer to link:   
<https://www.aga.com.au/current-vacancies/3rd-or-4th-yr-plumbing-apprenticeship-bairnsdale-3451737/>

**Applications close Monday 4th November 2019.**

***Community Services***

**East Gippsland Shire Council**Aboriginal Best Start Facilitator

**About the business and the role**

Home to tranquil lakes, pristine beaches and the rugged beauty of the high country, East Gippsland is a Victorian Gem. As a major employer in the region, East Gippsland Shire Council represents the needs of around 45,000 residents and over one million visitors annually across an area of 21,000 square kilometres. The region includes substantial areas of national and state parks, lakes, rivers and coastal wilderness areas and is home to Australia's largest navigable inland water system - the Gippsland Lakes.

**Position overview**

This is a full-time position based at Bairnsdale/lakes Entrance (to be determined)

Aboriginal Best Strat aims to enable local Aboriginal communities every possible opportunity to influence outcomes for their children and families. The program is designed to develop broad cross-sectoral partnership across all early years’ services and to facilitate service systems change in order to improve access and participate of vulnerable Aboriginal children (0-8 years) in education and health care.

The role is the main conduit between a local Aboriginal Best Start Partnership, service practitioners, and community members, along with various services, sectors and individual stakeholders. The position support participation of members in the Partnership and builds their capacity to make changes to practice that improves access and engagement of vulnerable Aboriginal children.

**What you will need to succeed**

To be successful in this role you will have:

* A related tertiary qualification in a relevant field such as Community Development, Early Years, Health Promotion and/or demonstrated substantial experience in a similar environment.
* Demonstrated project management experience.
* An understanding of and commitment to the principals of Community Capacity Building and the Best Start project, and a sound understanding of Early Years services in East Gippsland.
* Knowledge of Aboriginal culture, preferred engagement protocols and prior experience working with local Aboriginal communities.
* Well-developed leadership, organisational skills and interpersonal skills including problem-solving and conflict resolution
* An understanding of the local community, including how to engage marginalised groups and isolated members.
* Ability to work collaboratively and effectively as a key change agent across service, program, sectoral and organisational boundaries.

For further information and to apply please refer to link:   
<https://eastgippslandshire.jobs.subscribe-hr.com/jobs/399-bairnsdale-lakes-entrance-aboriginal-best-start-facilitator-10eft>

**Applications close at 11:59am on Friday 1st November 2019**

**Gippsland & East Gippsland Aboriginal Co-Operative – GEGAC**Intensive Case Coordinator

Working within the Community Wellbeing Team, The Intensive Case Coordinator role is to assist Aboriginal clients presenting with multiple and complex needs.  Through intensive , holistic and culturally appropriate case management and individualised support, you will assist the client to unravel the complexities they are currently facing, taking into account the clients individual support plan, current situation, current risks and needs , in addition to internally motivate to promote ongoing lifestyle change. In undertaking this role, you are aiming to have outcomes in (but not limited to):  reducing substance misuse and harm, Increase crime prevention, diversion and rehabilitation, Improving wellbeing and resilience, Reducing violence and increase victim support and Ensuring a safe and functional environment.

**Qualifications and Registrations Requirement (Essential or Desirable)**

* Drivers Licence **Essential**
* Working with Children’s Check **Essential**
* Cert IV or Higher in Social Work, Community Services or undertaking **Desirable**

For further information and to apply please refer to link:   
<https://gegac.bamboohr.com/jobs/view.php?id=134&source=indeed&src=indeed&postedDate=2019-10-18>

**Applications close Friday 1st November 2019**

**Wellways Australia**Coach

* Full time, fixed term opportunity till 01 October 2021, based in Bairnsdale
* $58,825k annual salary + superannuation + generous salary packaging benefits + leave loading
* People from Aboriginal and Torres Strait Islander communities are strongly encouraged to apply

NewAccess Coaches are a specially trained workforce recruited from everyday people in the community. You will receive 12 months training including an intensive six-week training in Low-intensity Cognitive Behavioural Therapy by an accredited low intensity CBT provider.

NewAccess Coaches work alongside participants on a problem, develop an understanding of what is causing distress and guide the use of tools and strategies that can be used in everyday life. Participants have access to an initial, face-to-face 60-minute session with you as their Coach where you will undertake assessment and triaging, then up to five 30-minute check in sessions. Sessions can be provided face-to-face or via SKYPE, What's App or telephone LICBT.

**Benefits**

* Unique job opportunity
* Kick start a new career
* No qualifications required, full training provided
* 8 hours per month of supervision for the first 12 months
* Flexible working arrangements, varied hours and the opportunity to work from home
* Ongoing support including 1.5 hours per month of supervision with NewAccess Team Leader
* Opportunity for career development within the organisation
* Thorough induction and orientation program
* Salary package up to $15,899 per annum
* Receive a 17.5 per cent leave loading every time you take a holiday

**Skills & education**

* Passionate in establishing and maintaining positive engagement with Aboriginal communities
* Ability to take and employ regular constructive feedback and support
* Ability to learn new skills in an intensive learning environment
* Ability to follow a structured approach to service delivery
* Ability to relate well to clients and staff
* High level of competency in key components of Microsoft Office applications combined with the ability to learn and adapt to new information technology systems
* Ability to use telehealth resources effectively including Skype, What's App and phone conferencing

**Pre-employment compliance requirements**

* Evidence of working rights within Australia
* Satisfactory National Police Records Check
* Current Working with Children Check
* Current Drivers Licence and the ability to undertake travel
* Disability Worker Exclusion Scheme clearance
* NDIS Worker Orientation Module Certificate: <https://www.ndiscommission.gov.au/workers/training-course>

For further information and to apply please refer to link:   
<https://www.seek.com.au/job/40160267?searchrequesttoken=c52f9c8b-d325-422c-82d7-2d5b1fc10678&type=standout>

**Applications close Sunday 27th October 2019**

**Wellways Australia**Intake Support Worker

* Full time, fixed-term opportunity toll 01 October 2021, based in Bairnsdale
* $58,825k annual salary + superannuation + generous salary packaging benefits + leave loading
* Exciting, newly introduced project and position to Wellways

Under the direction and support of the Team Leader, NewAccess, the Intake Support Worker provides the day to day intake and assessment functions, is the first point of call for those on a wait list and provides active wait-list management strategies. You will be required to undertake travel around Gippsland to offer services.

**Day to day functions include:**

* Conduct initial screening of clients seeking NewAccess services
* Support referrals into NewAccess
* Screening for eligibility for NewAccess programs
* Ensure a catchment-wide response to demand management and prioritisation for allocation for eligible clients
* Facilitate referrals and support
* Provide information for ineligible participants and refer them to external services where appropriate

**Benefits:**

* Unique job opportunity
* Kick start a new career
* No qualifications or experience required, full training provided
* 8 hours per month of supervision for the first 12 months
* 1.5 hours per month of supervision with Team Leader, NewAccess
* Flexible working arrangements, varied hours and the opportunity to work from home
* Opportunity for career development within the organisation
* Thorough induction and orientation program
* Salary package up to $15,899 per annum
* Receive a 17.5 percent leave loading every time you take a holiday

**Skills & education:**

* Ability to take and employ regular constructive feedback and support
* Ability to learn new skills in an intensive learning environment
* Ability to follow a structured approach to service delivery
* Ability to relate well to clients and staff
* High level of competency in key components of Microsoft Office applications combined with the ability to learn and adapt to new information technology systems
* Experience working in a recovery orientated mental health environment

**Pre-employment compliance requirements:**

* Evidence of working rights within Australia
* Satisfactory National Police Records Check
* Current Working with Children Check
* Current Drivers Licence and the ability to undertake travel
* Disability Worker Exclusion Scheme clearance
* NDIS Worker Orientation Module Certificate: https://www.ndiscommission.gov.au/workers/training-course

For further information and to apply please refer to link:   
<https://www.seek.com.au/job/40170150?searchrequesttoken=6e83d4cb-cc6a-4bce-946c-c71b3b9101a7&type=standout>

***Administration***

**Gippsland Lakes Community Health**Finance Officer

The Finance Officer will work as part of the Corporate Services Team to provide a range of financial and administrative duties, as directed, with particular emphasis on the effective maintenance of the accounts receivable systems.

**To be successful in this role you will have:**

* A relevant qualification in finance / accounting is not mandatory but would be well-regarded.
* Demonstrated (at least three years) experience in maintaining accounts receivable system in a similar role. Preferable exposure to high volume environment.
* Demonstrated high level computer skills and a good knowledge of industry standard software programs.
* Proven experience in the provision of excellent customer service.
* Demonstrated ability to prioritise workload, produce accurate information with attention to detail and meet designated timelines.
* Demonstrated ability to communicate effectively with other staff and to work constructively in a team environment.
* Demonstrated understanding of the issues concerning confidentiality in the workplace.

For further information and to apply please refer to link:   
<https://glch.mercury.com.au/ViewPosition.aspx?id=NOedYUL+e3s=&jbc=ere>

**Applications close Sunday 3 November 2019**

**AJ Civils Australia Pty Ltd**Administration Assistant – Civil Construction

**AJ Civils** is a well-established family-based business in Pakenham, Vic and has been a leader in the Civil Construction underground utility sector for 20+ years.

Our Company installs underground pit & pipe on behalf of Telecommunications & Power industries.

**Our Values**

* **Productivity** - Get important things done to meet target dates of clients
* **Quality**- Maintain the superiority of our work
* **Reliability** - Be dependable and consistent

**Our Culture**

We have a friendly and easy-going team environment, and we are always striving to provide quality work in a professional and timely manner.

**The Role**

This newly created role was designed to support the Business Admin team with the demanding daily documentation control and financial reporting.

The person we are seeking will have excellent all-round office skills, be competent with Microsoft Word and Excel among other computing programs, have accounting knowledge and be a quick learner.

We are looking for someone with a "can-do" attitude with good communication skills,

**Approx. 12 hours per week with an opportunity for more hours down the track**

**Skills and Experience**

Duties will include, but not be limited to;

* Processing supplier invoices for payment
* Invoicing clients
* Collecting artefacts (photos, information) for various projects and uploading to online portals as required
* Answering and directing incoming phone calls
* Typing and formatting of quotes
* Assisting with reporting of financial accounts and reconciliations
* General office and administration duties

For further information and to apply please refer to link:   
<https://www.seek.com.au/job/40194798?searchrequesttoken=442a08e2-8572-457c-b4fb-03fe3a1e9f30&type=promoted>

**Park Lane Group**Casual Receptionist

At Park Lane Holiday Parks we operate with your comfort in mind. Helping our guests create wonderful holiday memories for over 25 years.

Whether you are taking the family on a much needed holiday adventure, traveling solo or as part of a group for business or pleasure, we have the accommodation solution for you. With a large variety of accommodation options and play facilities that will "*wow"* your family, consider staying at a Park Lane Holiday Park next time you visit regional Victoria.

**About the role**

Join our Amazing Front Office Team and learn that no 2 days will ever be the same - Our Team here at the Park are Super Bubbly, Energetic, Vibrant and Super Friendly to each and Every person that they deal with.  Why not come on board and join our Team as a Casual Guest Services Officer.  You will be dealing with Multiple Phone Calls, People Checking in and out, Making Barista Styled Coffee (Don't worry we will train you to make perfect Coffee) Booking in Parties, Helping out in other departments.  So as you can see if you are looking for a Super Fun and Vibrant place to work then look no further than BIG 4 Traralgon Park Lane Holiday Park.

**Benefits and perks**

* Onsite Parking
* Free Bottled Water
* Great Rates on Accommodation at our Parks in Victoria

**Skills and experience**

* Intermediate to advanced Microsoft Office Skills
* Experience in New book is preferred but not Essential
* Exceptional Customer Service Skills
* A warm and Outgoing Personality
* You Must Love Kids
* A Minimum of 3 - 5 Years working within the Hospitality Industry preferably on Reception or Guest Services
* A Strong attention to detail with the ability to close ever sale
* Must enjoy Dressing up as various Characters for our Parties and or Advertising around town.
* Strong Team Player

For further information and to apply please refer to link:   
<https://www.seek.com.au/job/40202563?searchrequesttoken=442a08e2-8572-457c-b4fb-03fe3a1e9f30&type=standard>

**Latrobe City Council**Intake and Referral Administration Officer

* Fixed Term Full Time – until June 30 2020

The Intake and Referral Administration Officer plays an instrumental role in the Regional Assessment team at Latrobe City.

Working within a committed and collaborative team, you will support the Regional Assessment team to provide high quality service to clients with particular emphasis to the Intake and Referral areas.  The role involves organising and prioritising the scheduling of Assessments and reviews to ensure client’s needs are met and service delivery is of a high standard. To be successful in this role you will have excellent computer, administration and customer service skills. The position requires the ability to multitask and work in a fast pace environment. Previous experience in Assessment Services is desirable.

For further information and to apply please refer to link:   
<https://latrobecity.mercury.com.au/ViewPosition.aspx?id=fLHR1xz5C58=&jbc=ere>

**Applications close Wednesday 30th 2019**

***Retail / Customer Service / Hospitality***

**ALDI**Retail Assistant – Bairnsdale / Lakes Entrance

We're looking for high energy team members who love to keep active and busy. A Retail Assistant at ALDI needs to be able to thrive in a fast paced, team environment and always be willing to go the extra mile for their customers and team. The role is physical in nature, so you'll need to enjoy hands-on work and meeting deadlines and our shifts can start at 6am some mornings, and finish at 10pm others, so being flexible and available any 5 out of 7 days is important. Finally, prior experience in a fast paced, retail environment will be viewed favourably; however a positive attitude and hardworking spirit are an absolute must.

**What's in it for you?**

* Market leading remuneration - $25.31 per hour\*
* Be a part of a leading international retailer
* Career opportunities in our rapidly growing store network including progression to Store Management Trainee
* Extensive training and development.
* Rotating roster and guaranteed contracted hours.
* 4 weeks annual leave
* Work alongside friendly and supportive colleagues

**You will be responsible for:**

* Maintaining and replenishing stock storewide
* Operating manual pallet moving equipment
* Merchandising stock storewide
* Serving and assisting customers in a professional and efficient manner
* Operating tills and calculating change manually

For further information and to apply please refer to link:   
<http://careers.pageuppeople.com/627/aw/en/job/498537/retail-assistant-bairnsdale-lakes-entrance?utm_campaign=tmp&utm_medium=organic&utm_source=indeed.com>

**Applications close Tuesday 31st December 2019**

**APG Workforce**Food Production Workers

APG is a national employer of choice supplying a flexible workforce to industries who promote safety and well-being as priorities.

At APG we are currently seeking Production Workers for casual positions, working with our client who is a local manufacturer within the Darnum area.

On-Call shifts may also be available on non-rostered days, so successful candidates must be available to work Monday – Friday and possibly weekends as well

Prior to placement ALL Successful applicants will be required to complete the following:

* Medical
* Drug and Alcohol Screen
* National Police Check

To be considered for these roles you must possess the following skills/attributes;

* Be physically fit & strong
* Must be able to lift 15kgs – 25kgs
* Previous experience working in manufacturing on a production line
* MUST have reliable transport – Valid driver’s licence
* High attention to detail
* Good communication skills, both verbal and written
* Maintain safe operations; adhering to safety procedures and regulations
* Flexible shift availability; Day and Afternoon shift
* Full work rights within Australia

The successful applicant will need to hold a **current driver’s license** and have their **own reliable transport**.

For further information and to apply please refer to link:   
<https://www.seek.com.au/job/40205776?searchrequesttoken=442a08e2-8572-457c-b4fb-03fe3a1e9f30&type=standout>

**Latrobe Regional Hospital**Cafeteria Team Member

An exciting opportunity has arisen for an experienced and suitably qualified Barista/Food Services Team Member to join the Food Services team at Latrobe Regional Hospital on a casual basis

Reporting to the Cafeteria Manager the successful applicant will play an important role in our growing Cafeteria team.

**The successful applicant will require:**

* Successful completion an approved safe food handling course
* A passion for the food and beverage industry
* The ability to prioritise tasks and meet strict deadlines
* The ability to adhere to procedures and timeframes
* A good understanding of dietary and allergen requirements
* Excellent customer service
* The ability to communicate with a diverse range of people

The Successful applicant will be required to work across both the Cafeteria and main Kitchen as required.

**To be successful in this you must have:**

* Working with Children Check
* Food Handling Certificate
* National Criminal Record Check
* Must be able to work within a team
* Must be reliable

For further information and to apply please refer to link:   
<https://lrh.mercury.com.au/ViewPosition.aspx?id=0hk7NkH5n9Q=&jbc=ere>

**Applications close Monday 28th October 2019**

**Zest Specialty Coffee Roasters – Moe**Production Packing Team Member

ZEST is a small family business, made up of an eclectic team of coffee professionals. Each day we love to taste and share amazing coffee experiences with all of Australia. Our primary focus is to supply wholesale specialty coffee to top cafes across Australia, while ensuring we are helping farmers at origin and practicing sustainable manufacturing with the likes of solar energy and re-using waste.

Your role at ZEST will see you take responsibility over the wholesale coffee packaging space, including casual staff. You will be working towards a weekly schedule, operating automated machinery, and working in with other operational requirements as they arise. You will receive benefits such as monthly staff lunches, and time off when weekly commitments have been completed.

**Key Roles & Responsibilities**

* Daily wholesale packaging
* Operating automated machinery
* Stock control of packaging supplies
* Prioritising urgent deliveries
* Quality control of finished goods.
* Ensuring Food Safety standards are adhered to.

*(Eg HACCP and Organic certification)*

**Required Skills**

* You are able to organize and prioritize daily tasks.
* Ability to work in a repetitive environment.
* Ability to work in a small, fast paced team.
* You have an eye for quality.
* Ability to troubleshoot simple machinery errors.
* You have a desire to continuously improve the efficiency and quality of your work.
* You are competent with IT.

*(Eg Word, Excel and other computer programs).*

* You have an awesome positive, can-do attitude.

**Desirable Skills/Interests**

* You love and enjoy specialty coffee.
* You have prior experience in Food Manufacturing
* You hold a current food handling qualification

For further information and to apply please refer to link:   
<https://au.indeed.com/jobs?l=Latrobe%20Valley%20VIC&start=10&advn=1477207561364259&vjk=753ec47c58cc9fd1>

**Programmed Skilled Workforce**Production Worker

Programmed Skilled Workforce is seeking experienced process workers for a diary manufacturing plant located in Morwell.

An exciting opportunity for process workers to work locally at a leading manufacturer of dairy goods. We are looking for people who can assist in the manufacturing process, which involves manual handling, packing, monitoring production lines, and processing and general sanitation duties.  
  
**To be successful you must have the following:**

* Food production & logistics experience - advantageous
* Mechanical aptitude - advantage
* Able to commit to rotating and on call shifts, Monday - Sunday
* Be fit, healthy and strong as the role involves repetitive work manual handling
* Ability to work independently and in a team environment
* Current Driver's Licence

For further information and to apply please refer to link:   
<https://au.indeed.com/jobs?l=Latrobe%20Valley%20VIC&start=10&advn=437530791450258&vjk=6d28f2679abfc0c1>

**Amart Furniture**Sales Team Member – Full Time

As a Sales Team Member, you are the first person to interact with our customers when they enter the store. How you provide service to them will ultimately influence whether they purchase, or whether they return to shop with us in the future.

You will be expected to reach set targets and maximise sales opportunities by delivering exceptional in-store experiences for our customers. You will build rapport, helping to identify the customer’s needs and in turn you will be able to confidently recommend suitable products and solutions. You will maintain the store to a high standard visually and will perform other duties to ensure a clean and safe working environment for yourself and the team.

**ABOUT YOU**

You will have a passion for people demonstrated by your approachable nature, strong listening skills and ability to empathise.  You have a talent for building personal connections and you will see each day as an opportunity to make a difference with everyone you interact with.

We are looking for someone with experience in customer facing or sales roles. You will enjoy learning as you will need to become a knowledge expert in the range we stock. You are energetic and have a hunger to not only achieve sales and service targets but exceed them.

You’ll have a strong eye for detail and be able to follow directions from others to ensure your store looks its best at all times. Our sales team members use Ipads to process transactions and you will need to have basic computer skills. We are open seven days a week and your availability must be flexible.

For further information and to apply please refer to link:   
<https://engage.worldmanager.com/careers/position.php?id=1626&source=external&back=index>

**Amart Furniture**Despatch Team Member – Casual

Our despatch team work very hard, and we’re looking for someone who is ready to take on the challenge. This role involves heavy lifting and moving stock frequently, and you also get the benefit of working with our customers and seeing their excited faces as you help them to load products into their vehicles, ready to transform their homes.

Team work is essential in this role as you will work with your colleagues to provide exceptional customer service. As you are working in a small team, you will need to be collaborative and maintain a positive attitude to create a great team environment.

Due to the heavy lifting and moving of stock, it is incredibly important to follow safe working practices to ensure the safety of yourself, your team and your customers.

**ABOUT YOU**

We’re looking for strong people who enjoy hard work, lifting and moving heavy products all day. You’ll need to have great teamwork skills and be able to follow instructions and take on feedback. You’ll be passionate about customer service and do your best to make sure every customer drives away with a smile.

You will understand the importance of safety in the workplace and adhere to all policies and procedures at all time.

For further information and to apply please refer to link:   
<https://engage.worldmanager.com/careers/position.php?id=1624&source=external&back=index>

**◾Provide independent consultation advice to Child Protection on the best ways of keeping children and young people safe. This advice will include the importance of a strong connection to Aboriginal culture, community and family when making decisions in the best interest of the child**

◾Manage the day to day operations of locally based ACSASS team including the direct supervision and support of staff

◾Report to a Program Manager as well as contribute to a larger state-wide ACSASS team

◾Liaise and develop a number of external working relationships with Child Protection, Aboriginal and non-Aboriginal services

For more information regarding your exciting future with VACCA please contact Bavi Rai on 9287 8835 or Jeff Cooper, Program Manager on 0409 000 649

Applications close 25 August 2019

We are a roof repair and restoration company based in Bairnsdale and servicing most of Gippsland. We are also expanding into Roof Plumbing, carpentry, concrete coatings etc.

Suitable applicants will be offered a oofingapprenticeship or roof plumbing or carpentry apprenticeships in the future or learn concrete coatings for driveways, porches, concrete floors in domestic and commercial properties.

Duties will include mixing mortar and taking it up to the roof, stripping mortar from the roof, pressure cleaning, learning bedding and pointing and all aspects of roof tiling and restoration.

Lots of opportunities in an expanding business, good conditions and pay.

HOW TO APPLY)?

Please email a cover letter telling the business about yourself and your experience, your strengths and skills and what you can bring to our business as well as an up to date resume.

Email address is seigniorcraig@gmail.com

**Ghanda Clothing**Retail Sales Assistant (Casual)

We are currently looking for an outgoing and heavily customer focused Casual Sales Assistant to join our Traralgon Store! The role will provide 15 - 20 hours a week, Monday to Friday with some weekends. Will also have the opportunity for up to 38 hours through November 2019 to January 2020 during our peak period.

**About the Company:**

Ghanda is a leading clothing manufacturer and retailer, headquartered in South Geelong with stores all throughout Australia and growing larger everyday! Ghanda's distinctive style is built on quality local manufacturing, creative local designs and good vibes. Ghanda's retail stores are central to its success with a supportive and extremely approachable head office structure - we deliver excellent customer experiences in challenging and rewarding environments.

**To be successful in this position you will**

* Have previous experience in retail or hospitality
* Love a fast-paced and challenging environment
* Have a desire to deliver a real customer and brand experience
* Have strong prioritising methods and time management skills
* Have a strong work ethic
* Have a passion for retail and Visual Merchandising
* Capable of working alone in store

**Some of the perks and benefits of working with Ghanda include**

* A dynamic and extremely supportive culture
* An amazing team environment
* A healthy attitude towards a work/life balance
* Generous clothing discount and incentives
* Extensive career progression opportunities
* Attentive and ongoing training
* Competitive salary

For further information about the positon please refer to link:   
<https://au.indeed.com/jobs?q&l=Latrobe%20Valley%20VIC&start=20&vjk=611ed42a7d773187>

**How to apply;**Please submit your resume and a cover letter to the Store Manager of Traralgon **IN STORE ONLY** and check out www.ghanda.com - please be aware that applications without a cover letter will not be considered.

***Other Vacancies***

**Gippsland & East Gippsland Aboriginal Co-Operative – GEGAC**Dental Assistant

To provide professional and quality dental assistant, clerical and reception duties to an Aboriginal Medical Service that provides Dental, General Practice and Chronic Care services.

Specifically the role requires the provision of holistic assessment, support and continuity of care to the client, carer and family. Duties include reception of the patient and preparation for treatment, sterilising instruments and setting them out for the dentist, mixing materials, developing and mounting x-rays and chair side assistance by passing instruments and using suction apparatus.

**Qualifications and Registrations Requirements (Essential or Desirable)**

* Drivers Licence **Essential**
* Minimum Certificate LL Level Qualification in Dental Services or equivalent **Essential**
* Current First Aid Certificate **Essential**
* A person of Aboriginal / Torres Strait Islander background **Desirable**

For further information and to apply please refer to link:   
<https://gegac.bamboohr.com/jobs/view.php?id=116>

**Applications close Friday 1st November 2019**